

Agenda Item 12

ORDINANCE NO. 2018-15

AN ORDINANCE REZONING PROPERTY AT 65 DOUBLE SPRINGS CONTAINING APPROXIMATELY 5.65 ACRES ± FROM R-1, SINGLE FAMILY RESIDENTIAL TO R-3, ZERO LOT LINE SINGLE-FAMILY RESIDENTIAL AS REQUESTED BY D & B OF NORTHWEST ARKANSAS. INC.

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain property belonging to D & B of Northwest Arkansas, Inc. is zoned R-1, Single Family Residential; and

WHEREAS, after a public hearing on November 26, 2018, the Farmington Planning Commission voted during a regular meeting to rezone the properties from R-1, Single Family Residential to R-3, Zero Lot Line Single Family Residential.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described properties is hereby changed as follows:

From R-1 Single Family Residential, to R-3 Zero Lot Line Single Family Residential, for the real properties described in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay; therefore, an emergency is

hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED, APPROVED AND IN EFFECT this 10th day of December, 2018.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

Exhibit A

LEGAL DESCRIPTION – AREA TO BE REZONED

A PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT A POINT ON THE NORTH LINE OF SAID FORTY ACRE TRACT WHICH IS N88°14'59"W 150.03' FROM AN EXISTING NAIL MARKING THE NORTHEAST CORNER OF SAID FORTY TRACT AND RUNNING THENCE S02°25'57"W 249.38', THENCE S88°07'07"E 150.03' TO THE EAST LINE OF SAID FORTY ACRE TRACT, THENCE ALONG SAID EAST LINE S02°25'57"W 203.59', THENCE LEAVING SAID EAST LINE N88°06'30"W 798.00' TO AND ALONG THE NORTH LINE OF NORTH RIDGE SUBDIVISION, THENCE LEAVING SAID NORTH SUBDIVISION LINE N02°25'26"E 202.98', THENCE S87°43'26"E 57.32' TO AN EXISTING REBAR, THENCE S88°05'23"E 215.76' TO AN EXISTING REBAR, THENCE N04°23'37"E 225.23', THENCE S88°14'59"E 347.21', THENCE N02°25'57"E 24.48', THENCE S88°14'59"E 20.00' TO THE POINT OF BEGINNING, CONTAINING 5.65 ACRES, MORE OR LESS. SUBJECT TO THAT PORTION IN DOUBLE SPRINGS ROAD AND WOLFE LANE RIGHTS-OF-WAY ON THE EAST AND NORTH SIDES OF HEREIN DESCRIBED PROPERTY AND SUBJECT TO ALL OTHER EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

Agenda Item 13

RESOLUTION NO. 2018-08

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE VACATION OF THE UNUSED WATER LINE EASEMENT RUNNING FROM THE NORTH END OF BONNIE LANE TO HWY. 62, FARMINGTON, AR.

WHEREAS, a petition has been filed with the City Council of the City of Farmington, Arkansas by Oakland Farms LLC./Paul Phillips to vacate the unused water line easement running from the north end of Bonnie Lane to Hwy. 62 located within the corporate city limits of the City of Farmington, Arkansas; and

WHEREAS, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

1. That the City Council shall hear said petition at its regular meeting to be held at 354 West Main Street, Farmington, Arkansas on the 14th day of January, 2019 at 6:00 p.m.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and said hearing for the time and in the manner prescribed by law.

PASSED AND APPROVED on this 10th day of December, 2018.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk



Vacation Application

Please fill this form out completely supplying all necessary information and documentation to support your request.

Property owner/Applicant:

Name: Oakland Farms LLC / Paul Phillips

Address: 12771 Tyler Rd.

City, State, Zip: Farmington, AR 72730 Farmington AR 72730

Phone: 479 267 3645 Email Jay.Fidella@aol.com

Applicant/Representative: I certify that the foregoing statements and answers herein made; all data, information and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of the application and determination of approval. I understand there may be conditions on approval.

Ashley J. Phillips (Representative) Date: 11/30/2018
Signature

Property Owner/Authorized Agent: I certify that I am the owner of the subject property of this application and that I have read this application and consent to its filing. (If signed by authorized agent a letter from the property owner must accompany this application, indicating the agent is authorized to act on the owners behalf.)

Paul E. Phillips Leg. Agt. Date: 11/30/2018
Signature

Requested Vacation (circle all that apply):

- Street
- Alley
- Easement

Please Include:

- Legal Description of the property (may be attached as exhibit "A");
- Complete the attached form for each adjacent property owner or utility involved.
- Description of what is being requested (attach survey):

Vacated Easement Description

Part of a twenty foot (20') wide water and sewer easement (Document #2008-8441) located in part of the southwest quarter (SW ¼) of the northeast quarter (NE ¼) of Section 27, Township 16 North, Range 31 West, Washington County, Arkansas, also referred to as Tract B in a survey by Bates & Associates, Inc. Document #2017-00019958, filed for record June 30, 2017 in the Washington County Circuit Clerks Office, being more particularly described as follows:

Commencing at the northwest corner of said Tract B; thence N58°28'50"E, 213.65' along the southerly right-of-way line of U.S. Highway 62; thence leaving said right-of-way S01°58'50"W, 23.98' to the point of beginning; thence continuing S01°58'50"W, 334.47' to the south line of said tract; thence along said south line N87°46'24"W, 20.00'; thence leaving said south line N01°58'50"E, 321.18'; thence parallel to said highway right-of-way N58°28'50"E, 23.98' to the point of beginning, containing 6,557 square feet or 0.15 acres more or less.

UTILITY APPROVAL FORM
FOR RIGHT- OF- WAY, ALLEY, AND
UTILITY EASEMENT VACATIONS

DATE: 11/15/18

UTILITY COMPANY: CITY OF FAYETTEVILLE WATER & SEWER

APPLICANT NAME: ASH PHILLIPS APPLICANT PHONE: 479-464-4707

REQUESTED VACATION (*applicant must check all that apply*):

- Utility Easement
- Right-of-way for alley or streets and all utility easements located within the vacated right- of- way.
- Alley
- Street right-of-way

I have been notified of the petition to vacate the following (*alley, easement, right-of-way*), described as follows:

General location / Address S. BONNIE LANE, FARMINGTON, AR.

(*ATTACH legal description and graphic representation of what is being vacated-SURVEY*)

UTILITY COMPANY COMMENTS:

- No objections to the vacation(s) described above, and no comments.
- No objections to the vacation(s) described above, provided following described easements are retained. (State the location, dimensions, and purpose below.)

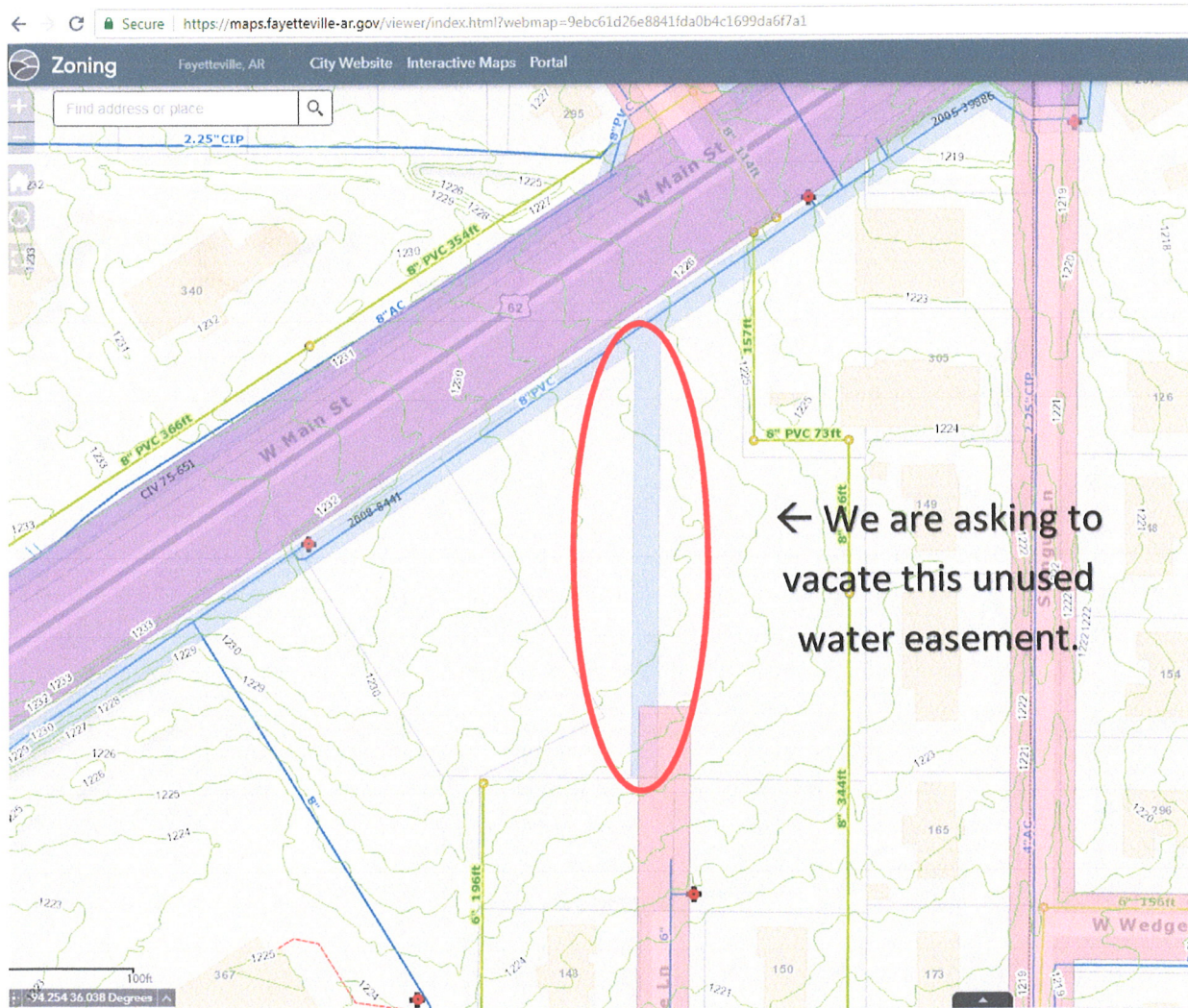
No objections provided the following conditions are met:


Signature of Utility Company Representative

WE'S OPERATIONS MANAGER
Title

To Whom It May Concern,

We are requesting the City of Farmington vacate the unused water line easement (shown in blue within the red circle) running from the north end of Bonnie Lane to highway 62. The easement was granted in the late 1970s however the water line was never installed.



← We are asking to vacate this unused water easement.

TRACT SPLIT

ADJACENT LANDOWNERS

1) CASSELL'S MARKETING COMPANY
 2) JAMES W. CASSELL
 PARCEL #760-0182-001
 ZONED: C-2

2) DEWITT, SAMMY L.
 18.5 ACRES TRACT
 PARCEL #760-0182-002
 ZONED: R-1

3) DICKERSON, JONNIE LEE & BERTHA ANNE
 PO BOX 122
 MAHER, AR 72977
 ZONED: R-1

4) GILES, MARCELA & MELANIE A.
 16.5 ACRES TRACT
 PARCEL #760-0182-006
 ZONED: R-1

5) FARMINGTON COMMERCIAL LLC
 FARMINGTON, AR 72701
 PARCEL #760-0182-008 & 760-0182-009
 ZONED: C-2

6) WALLACE REAL ESTATE BUSINESS TRUST
 PO BOX 8009 PROPERTY TAX DIST #72
 PARCEL #760-0182-002
 ZONED: C-2

PROPERTY OWNER:
 DONALD PARKER LLC
 FARMINGTON, AR 72701

7) CITY OF FARMINGTON
 PO BOX 191
 FARMINGTON, AR 72701
 ZONED: P-2

TOTAL ACRES
 PARCEL #760-0182-000
 2.58 ACRES +/-

CITY OF FARMINGTON APPROVAL
 THIS PLAN WAS APPROVED BY THE CITY OF FARMINGTON ON [Signature] 2017.

PLANS OF RECORD:
 1) PLAT OF FIELD 18 SUBDIVISION, FARMINGTON, ARKANSAS FILED IN BOOK 7 AT PAGE 5
 2017 FILE NO. 1820
 2) LOT SPLIT PLAT OF INSTRUMENT 22011-0007919 FILED IN BOOK 308 AT PAGE 115
 2009 AT PAGE 1441

FIELD WORK:
 MAY 11, 2016

DATE OF BEARING:
 08/25/2016

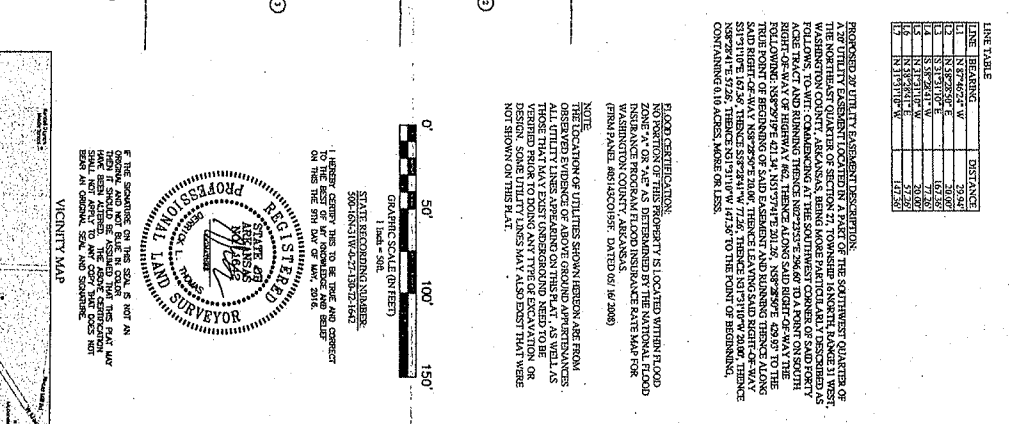
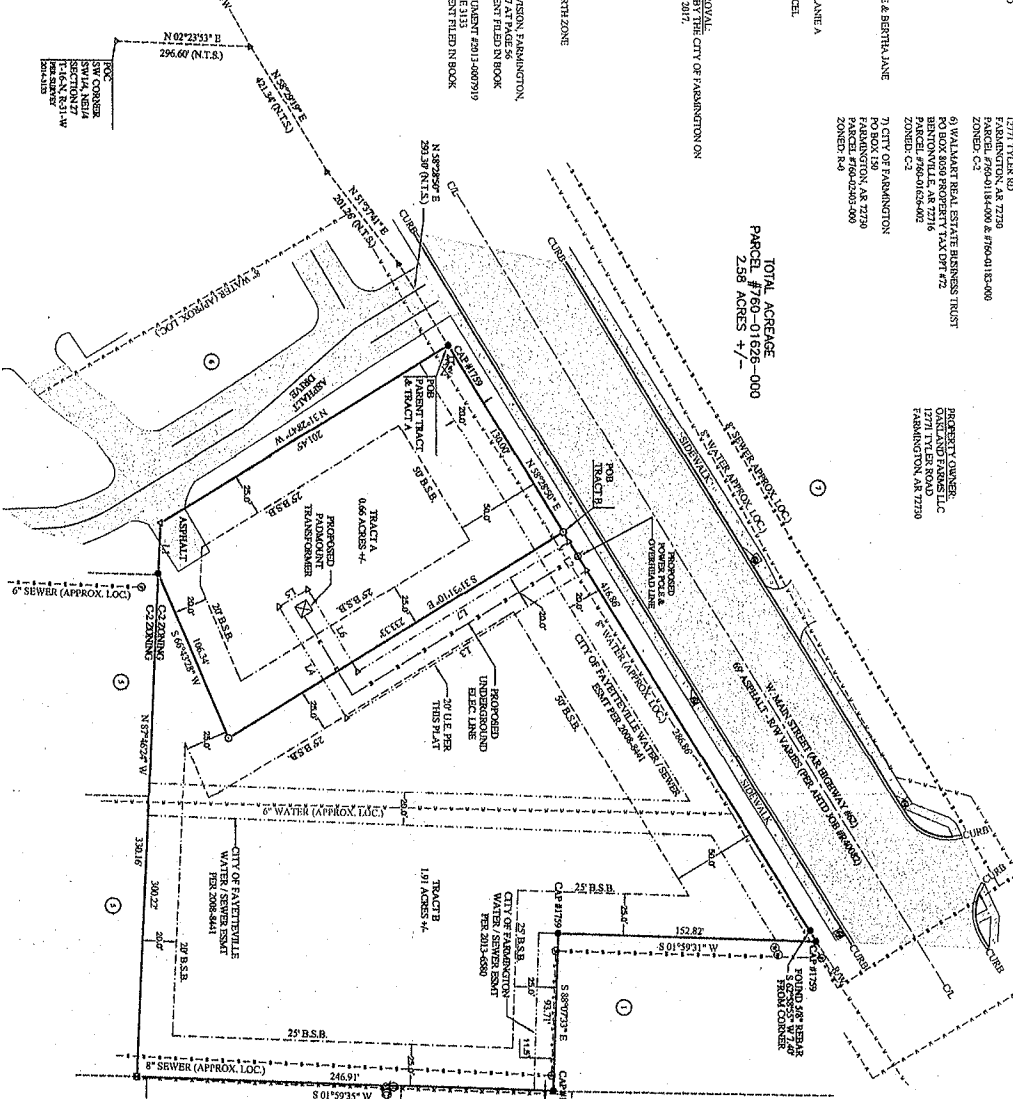
POINT OF BEGINNING: AS NORTH ZONE

REFERENCE DOCUMENTS:
 1) PLAT OF FIELD 18 SUBDIVISION, FARMINGTON, ARKANSAS FILED IN BOOK 7 AT PAGE 5
 2017 FILE NO. 1820
 2) LOT SPLIT PLAT OF INSTRUMENT 22011-0007919 FILED IN BOOK 308 AT PAGE 115
 2009 AT PAGE 1441

PROPERTY ZONED: C-2

RECORDING NUMBER: 2017-00019958

SITE AREA: 2.58 ACRES



LINE TABLE

LINE NUMBER	BEARING	DISTANCE
1	N 87°02'36.00\"	37.07'
2	N 87°02'36.00\"	37.07'
3	S 87°02'36.00\"	37.07'
4	S 87°02'36.00\"	37.07'
5	N 87°02'36.00\"	37.07'
6	S 87°02'36.00\"	37.07'
7	N 87°02'36.00\"	37.07'
8	S 87°02'36.00\"	37.07'

FLOOD CERTIFICATION:
 PROPERTY IS LOCATED WITHIN A FLOOD ZONE AND IS DETERMINED BY THE NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP FOR WASHINGTON COUNTY, ARKANSAS (FIRM #16080C0182, DATED 05/18/2009)

NOTE:
 THE LOCATION OF UTILITIES SHOWN HEREON ARE FROM RECORD DRAWINGS AND FIELD SURVEY. ALL UTILITIES ARE SHOWN AS APPROXIMATE LOCATIONS. THE LOCATION OF UTILITIES SHOWN HEREON ARE FROM RECORD DRAWINGS AND FIELD SURVEY. ALL UTILITIES ARE SHOWN AS APPROXIMATE LOCATIONS. THE LOCATION OF UTILITIES SHOWN HEREON ARE FROM RECORD DRAWINGS AND FIELD SURVEY. ALL UTILITIES ARE SHOWN AS APPROXIMATE LOCATIONS.

LEGEND:
 THESE STANDARD SYMBOLS WILL BE FOUND IN THE MANUAL:
 FOUND 1/2\" REBAR CAP
 COMBINED POINT
 SET BACK NAIL
 CABLE PEDESTAL
 WATER METER
 FIRE HYDRANT
 MANHOLE
 TELEPHONE PEDESTAL
 WATER VALVE
 PARCEL LINE
 FORTY LINE TIE LINE
 CENTERLINE OF ROAD
 RIGHT-OF-WAY
 OVERHEAD POWER LINE
 UNDERGROUND POWER LINE
 UTILITY EASEMENT
 FENCE
 WATER LINE
 SEWER LINE

RECORDING NUMBER/DATE
 2017-00019958

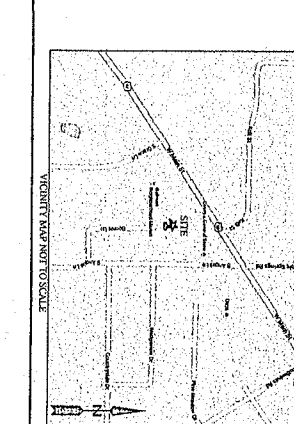
TRACT A:
 A PART OF THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 16 NORTH, RANGE 11 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT THE SOUTHWEST CORNER OF SAID TRACT AND RUNNING THENCE NORTH 87°02'36.00\" TO A POINT ON SOUTH RIGHT-OF-WAY OF HIGHWAY 466, THENCE ALONG SAID RIGHT-OF-WAY LEAVING SAID RIGHT-OF-WAY 50.72\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 142.87\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 46.91\" TO AN EXISTING BEAM, THENCE 107°07'47\" W 30.22\" TO AN EXISTING BEAM, THENCE S 87°02'36.00\" W 37.07\" TO THE POINT OF BEGINNING, CONTAINING 1.91 ACRES, MORE OR LESS, SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

TRACT B:
 A PART OF THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 16 NORTH, RANGE 11 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT THE SOUTHWEST CORNER OF SAID TRACT AND RUNNING THENCE NORTH 87°02'36.00\" TO A POINT ON SOUTH RIGHT-OF-WAY OF HIGHWAY 466, THENCE ALONG SAID RIGHT-OF-WAY LEAVING SAID RIGHT-OF-WAY 50.72\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 142.87\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 46.91\" TO AN EXISTING BEAM, THENCE 107°07'47\" W 30.22\" TO AN EXISTING BEAM, THENCE S 87°02'36.00\" W 37.07\" TO THE POINT OF BEGINNING, CONTAINING 1.91 ACRES, MORE OR LESS, SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

TRACT C:
 A PART OF THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 16 NORTH, RANGE 11 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT THE SOUTHWEST CORNER OF SAID TRACT AND RUNNING THENCE NORTH 87°02'36.00\" TO A POINT ON SOUTH RIGHT-OF-WAY OF HIGHWAY 466, THENCE ALONG SAID RIGHT-OF-WAY LEAVING SAID RIGHT-OF-WAY 50.72\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 142.87\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 46.91\" TO AN EXISTING BEAM, THENCE 107°07'47\" W 30.22\" TO AN EXISTING BEAM, THENCE S 87°02'36.00\" W 37.07\" TO THE POINT OF BEGINNING, CONTAINING 1.91 ACRES, MORE OR LESS, SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

TRACT D:
 A PART OF THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 16 NORTH, RANGE 11 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT THE SOUTHWEST CORNER OF SAID TRACT AND RUNNING THENCE NORTH 87°02'36.00\" TO A POINT ON SOUTH RIGHT-OF-WAY OF HIGHWAY 466, THENCE ALONG SAID RIGHT-OF-WAY LEAVING SAID RIGHT-OF-WAY 50.72\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 142.87\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 46.91\" TO AN EXISTING BEAM, THENCE 107°07'47\" W 30.22\" TO AN EXISTING BEAM, THENCE S 87°02'36.00\" W 37.07\" TO THE POINT OF BEGINNING, CONTAINING 1.91 ACRES, MORE OR LESS, SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

TRACT E:
 A PART OF THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 16 NORTH, RANGE 11 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT THE SOUTHWEST CORNER OF SAID TRACT AND RUNNING THENCE NORTH 87°02'36.00\" TO A POINT ON SOUTH RIGHT-OF-WAY OF HIGHWAY 466, THENCE ALONG SAID RIGHT-OF-WAY LEAVING SAID RIGHT-OF-WAY 50.72\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 142.87\" TO AN EXISTING BEAM, THENCE 89°29'21\" W 46.91\" TO AN EXISTING BEAM, THENCE 107°07'47\" W 30.22\" TO AN EXISTING BEAM, THENCE S 87°02'36.00\" W 37.07\" TO THE POINT OF BEGINNING, CONTAINING 1.91 ACRES, MORE OR LESS, SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD.



FOR USE AND BENEFIT OF:
**ASHLEY PHILLIPS
 GERALD ONBY**

ADDRESS:
**1401 N. MAIN STREET
 FARMINGTON, ARKANSAS**

DATE: 06/06/17 SCALE: 1\" = 50'
 SURVEYED: [] DRAFTED: []
 CHECKED: [] REVISIONS: []

LOCATION:
 SECTION: 27 16 NORTH
 TOWNSHIP: 16 NORTH
 RANGE: 11 WEST

Bates & Associates, Inc.
 Engineers - Surveyors - Landscape Architects

1728 S. Commercial Highway, Fayetteville, Arkansas 72703-1728
 Phone: 479-781-1728 Fax: 479-781-1729

THIS DOCUMENT IS THE PROPERTY OF BATES & ASSOCIATES, INC. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF BATES & ASSOCIATES, INC.

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report
December 10, 2018
City Council Meeting

- Anniversaries – James Bertorello –11 years, Travis Carlin– 8 years; and Mark Cunningham 14 years; thank them for their service.
- Hunter Street Bridge is open.
- Our audit will go to the legislative committee on December 13th.
- We have opened an account for restitution. So far on deposit are the \$39,000 check and the \$297,500 insurance payment.
- Planning Commission would like to work on adding a zoning classification to allow Planned Unit Developments.
- Lots of positive comments about the Christmas parade and tree lighting. Thanks to the Kiwanis and Chamber for their continued support and organization of this event.
- Letters have gone out and staking is complete for right-of-way acquisition on Hwy 170.
- Happy Holidays!!!

*"No problem of human making is too great to be overcome by human ingenuity, human energy, and the untiring hope of the human spirit."
~ George H. W. Bush*



2018 FARMINGTON DISTRICT COURT MONTHLY DISTRIBUTION WORKSHEET MONTH OF NOVEMBER

ADMIN OF JUSTICE FUND	Check #1	Dept. of Finance and Administration	Total for Check # 1	\$3,374.40	Chk#2072
	Check #2	General Fund	Total for Check # 2	\$1,814.85	Chk#2073
	Check #3	Washington County Treasurer (Act 1256)	Total for Check # 3	\$1,532.75	Chk#2074
Total Checks Admin of Justice					\$6,722.00

COURT COST & FINE	Check #4	Administration of Justice Fund			
		CCCR- Court Cost-Criminal		\$1,157.00	
		CCDRUG-Court Costs - Drug		\$35.00	
		CCDWI-Court Cost DWI		\$630.00	
		CCTR- Court Cost-Traffic		\$2,946.00	
		CCTRO- Court Cost-Traffic Ordinance		\$1,939.00	
		CCSEAT - Court Cost - Seat Belt		\$15.00	
		Total for Check # 4 (Chk#3459)			\$6,722.00
	Check #5	General Fund			
		FINE- Fines Collected		\$7,498.99	
		NLIFL-No Liability Ins. Fines		\$705.00	
	FTPRLOC-Fines Local		\$125.00		
	Total for Check # 5 (Chk#3460)			\$8,328.99	
Check #6	Court Automation Fund				
	CFEE-Local Court Automation		\$775.50		
	Total for Check # 6 (Chk#3461)			\$775.50	
Check #7	Department of Finance & Administration				
	CFEES - State Court Automation Fee		\$780.00		
	FTPRAHP - FTPR Fines - AHP		\$25.00		
	NIFS - New Installment Fee - State		\$1,558.50		
	Total for Check # 7 (Chk#3462)			\$2,363.50	
Check #8	Arkansas State Treasury				
	DRUG - Drug Abuse Prevention and Treatment Fund		\$45.00		
	Total for Check # 8 (Chk#3463)			\$45.00	
Check #9	Washington County Treasurer				
	CJF - County Jail Fee		\$1,431.00		
	Total for Check # 9 (Chk#3464)			\$1,431.00	
Check #10	RF - Restitution Fee				
	Walmart Neighborhood Market, Michael Blair/CR-16-228		\$25.00		
	Total for Check # 10 (Chk#3465)			\$25.00	
Check #11	RF - Restitution Fee				
	Milissa Parsley, Reschke/TR-17-250		\$25.00		
	Total for Check # 11 (Chk#3466)			\$25.00	

Monthly Total	\$19,715.99
Year To Date	\$247,707.40

Kim Bentley, Chief Court Clerk Date

Ernie Penn, Mayor Date

Graham Nations, District Judge Date



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department
Mark Cunningham
Fire Chief

Phone 479-267-3338
Fax 479-267-3302

November 2018 Monthly Report for Mayor and City Council

The fire department responded to over 74 calls during the month of November and that is about average for this year for calls, and that gives us a total of 878 runs for the year to date.

November was an average month with fewer fire calls than normal, usually we have more fire calls this time of year but we received some extra amount of rainfall earlier in the month but things are getting dry here at the end of the month and that I think that attributed for the number of fire calls we are starting to receive.

The fire department has had several things break at the station and on our trucks too. We had to fix the garage door opener that we have had trouble with for over a year and we finally had to replace it, now we have another one going out. We had a truck break down and had to get it worked on. Our main brush truck had a feeder hose break and we replaced it, and also replaced a battery in our engine III. These are constant problems but we have some good guys, and we preform most all the labor ourselves to save money.

We lost one of our firefighters due to health reasons and we replaced him with another firefighter named Logan Hattabaugh and he starts the first week of December, We conducted interviews and he came out on top of the list. We are keeping the same list of applicants and adding to them for the two firefighters that will be starting the first of January.

I can't thank you enough for allowing me to add two more firefighters to our team, this will such a benefit to the citizens.

Thank you as always for your continued support of the fire department;

Mark Cunningham
Fire Chief

Farmington Police Dept.

Offenses for Month 11/2017 and 11/2018

12/3/2018 8:15:01 AM

	<u>2017</u>	<u>2018</u>
AGENCY ASSIST		
AA	1	0
AGGRAVATED ASSAULT		
5-13-204	0	1
ANIMAL ORDINANCE 2006-3		
2006-3	1	0
ASSAULT - 2ND DEGREE / RECKLESS CONDUCT CREATES RISK OF PHYSICAL INJURY		
5-13-206	1	0
ASSAULT - 3RD DEGREE / CREATES APPREHENSION OF IMMINENT INJURY		
5-13-207	1	0
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 1ST DEGREE / RISK OF DEATH OR SERIOUS INJURY		
5-26-307	0	1
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
5-26-309	3	1
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-13-203A(1)	2	0
BREAKING OR ENTERING / BUILDING OR STRUCTURE		
5-39-202A(1)	0	1
BREAKING OR ENTERING / COIN OPERATED MACHINE, VENDING MACHINE, PRODUCT DISPENSER		
5-39-202A(3)	0	1
Breaking or Entering/Vehicle		
5-39-202	1	1
BURGLARY, COMMERCIAL		
5-39-201B(1)	1	1
CARELESS DRIVING		
27-51-104	0	1
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER VALUE \$500 OR MORE		
5-38-203C	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS		
5-38-204(a)(2)	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
5-38-204(a)(1)	0	4
Discharge of Firearm in city		
5.6	1	1
DISORDERLY CONDUCT		
5-71-207	1	1
DISORDERLY CONDUCT / CREATES HAZARDOUS OR PHYSICALLY OFFENSIVE CONDITION		
5-71-207A(7)	1	0
DISORDERLY CONDUCT / UNREASONABLE OR EXCESSIVE BEHAVIOR		

	<u>2017</u>	<u>2018</u>
5-71-207A(2)	0	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	0	2
Drivers License Required		
27-16-602	1	1
DRIVING ON SUSPENDED LICENSE		
27-16-303	1	1
DWI (UNLAWFUL ACT)		
5-65-103A	0	3
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
5-65-105	1	1
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE		
5-27-207(b)	1	0
Excess Speed		
27-51-201	0	3
FAILURE TO APPEAR		
5-54-120	11	17
FAILURE TO PAY FINES & COSTS		
5-4-203	11	19
Failure to Pay Registration/No Vehicle License		
27-14-903	1	1
Failure to Yield to Emergency Vehicle		
27-51-901	0	1
Fictitious Tags		
27-14-306	1	1
FURNISHING PROHIBITED ARTICLES		
5-54-119	0	1
Ignition Interlock Devices Violation		
5-65-118	0	1
Improper Lane Change/Use		
27-51-302	0	1
Improper Turn		
27-51-401	0	1
Interference with Emergency Communications/2nd degree/interrupts		
5-60-125	1	0
Leaving Scene of Accident/Property Damage		
27-53-102	2	0
Left of Center		
27-51-301	0	2
LOITERING		
5-71-213	0	2
No Proof Insurance		
27-22-104	1	1
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER		
5-54-102A(1)	1	0

	<u>2017</u>	<u>2018</u>
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A		
5-54-102A(2)	1	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
5-64-401	3	2
Possession of Drug Paraphernalia		
5-64-403(c)(1)(A)(i)	2	0
POSSESSION OF DRUG PARAPHERNALIA		
5-64-443	3	3
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM		
5-64-419B(1)B	0	1
POSSESSION OF SCH I OR II GT 10GM BUT LT 200GM		
5-64-419B(2)C	0	1
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	3	1
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR		
3-3-203	0	1
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / ACTIVE OR PASSIVE REFUSAL		
5-54-103B(1)	1	1
Run Stop Sign		
27-51-601	1	0
TERRORISTIC THREATENING		
5-13-301	2	2
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	2	0
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	1	1
THEFT \$1,000 OR MORE AND LESS THAN \$5,000 (BREAKING OR ENTERING / BUILDING OR STRUCTURE)		
5-36-103(b)(3)(A)	0	1
THEFT \$25,000 OR MORE - ALL OTHERS		
5-36-103(b)(1)(A)	0	1
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - ALL OTHERS		
5-36-103(b)(3)(A)	2	1
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM BUILDING		
5-36-103(b)(3)(A)	0	1
THEFT BY RECEIVING		
5-36-106	0	1
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	1	0
UNAUTHORIZED USE OF A VEHICLE		
5-36-108	1	1
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR		
5-53-134(b)(1)	2	0
VIOLATION OF CONTACT ORDER		
16-10-108(A)(3)	0	1
VIOLATION OF IMPLIED CONSENT		

	<u>2017</u>	<u>2018</u>
5-65-205	0	1
VIOLATION OF OPEN CONTAINER		
2009-01	0	1
Totals:	<hr/> 73	<hr/> 98

ACTIVITY BY OFFICER

NOVEMBER

	Citation	Warning	Warrant	Total
Bertorello - James	2	11	0	13
Brotherton - James	6	4	0	10
Catron - Joshua	13	21	0	34
Collins - Justin	26	14	3	43
Long - Dustin	12	16	0	28
Mahone - Taron	84	25	0	109
Stine - Jacob	27	44	0	71
Talley - Taylor	4	13	0	17
<u>Totals</u>	<u>174</u>	<u>148</u>	<u>3</u>	<u>325</u>
<u>Averages</u>	<u>21.75</u>	<u>18.5</u>	<u>0.38</u>	<u>40.6</u>

Permit Report

11/01/2018 - 11/30/2018

Permit Date	Site Address	Type of Building	Description of Work	Square Foot	Contractor	Material & Labor	Total Fees
11/30/2018	417 Windgate	Residential	New House	2,527	Gerlt Construction	294,000	\$1,042.00
11/30/2018	146 Killdeer	Multi-Family	HVAC changeout for fire damaged duplex	1,400	Super Cool Heating and Air	4,437	\$35.00
11/27/2018	522 Goose Creek	Residential	New House	6,257	Booth Building and Design	727,000	\$2,054.00
11/27/2018	423 Windgate	Residential	Electric for new house	2,674	Metro Lighting	7,000	\$45.00
11/27/2018	431 Windgate	Residential	Electric for new house	2,674	Metro Lighting	7,000	\$45.00
11/27/2018	437 Windgate	Residential	Electric for new house	2,674	Metro Lighting	7,000	\$45.00
11/27/2018	443 Windgate	Residential	Electric for new house	2,674	Metro Lighting	7,000	\$45.00
11/26/2018	484 Concho	Residential	New House	1,955	Riggins Construction	228,000	\$844.00
11/16/2018	12186 Hwy 170	Residential	Electric for new house	2,297	Cody Riddle	7,000	\$45.00
11/15/2018	506 Vista Del Valle	Residential	Electric for new house	1,955	Fast Electric	4,900	\$35.00
11/15/2018	499 Concho	Residential	Electric for new house	1,955	Fast Electric	4,900	\$35.00
11/15/2018	443 Windgate	Residential	New House	2,674	Cox Development LLC	311,000	\$1,093.00
11/15/2018	437 Windgate	Residential	New House	3,168	Cox Development LLC	368,000	\$1,264.00

11/15/2018	431 Windgate	Residential	New House	3,178	Cox Development LLC	370,000	\$1,270.00
11/15/2018	12516 Hwy 170	Residential	Electric for bonus room	0	Allison Electric LLC	1,000	\$20.00
11/15/2018	423 Windgate	Residential	New House	3,055	Cox Development LLC	355,000	\$1,225.00
11/14/2018	12516 Hwy 170	Residential	Finishing bonus room	0	Doyle's heating and cooling	800	\$20.00
11/8/2018	454 Payton Place	Residential	New House	2,640	Gert Construction	307,000	\$1,081.00
11/7/2018	12478 Hwy 170	Residential	New House	2,416	Home owner	281,000	\$1,003.00
11/7/2018	81 Kimberly	Residential	HVAC for remodel	0	BYM Heating and cooling	5,500	\$40.00
11/6/2018	471 Concho	Residential	Electric for new house	1,955	Fast Electric	4,400	\$35.00
11/6/2018	494 Vista Del Valle	Residential	Electric for new house	2,095	Fast Electric	4,400	\$35.00
11/5/2018	12280 Hwy 62	Residential	Remodel existing house	0	Comfort Heat and Air	6,000	\$40.00
							\$11,396.00

Total Records: 23

12/3/2018

Library
Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2018												
Total Circulation	3,657	3,471	3,930	3,945	4,144	4,705	4,640	4,678	4,116	4,615	4,051	
YTD Circulation	3,657	7,128	11,058	15,003	19,147	23,852	28,492	33,170	37,286	41,901	45,952	
Holds Satisfied	684	650	681	661	680	673	765	768	726	832	737	
YTD Hold Satisfied	684	1,334	2,015	2,676	3,356	4,029	4,794	5,562	6,288	7,120	7,857	
PAC Logins	870	784	969	929	821	795	892	806	712	767	712	
YTD PAC Logins	870	1,654	2,623	3,552	4,373	5,168	6,060	6,866	7,578	8,345	9,057	
New Cardholders	39	38	11	22	34	62	33	38	36	39	25	
YTD New Cardholders	39	77	88	110	144	206	239	277	313	352	377	

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2017												
Total Circulation	4,294	3,602	4,182	4,076	4,186	4,897	4,356	3,669	4,121	4,121	3,658	3,422
YTD Circulation	4,294	7,896	12,078	16,154	20,340	25,237	29,593	33,262	37,383	41,504	45,162	48,584
Holds Satisfied	809	742	767	800	763	803	679	772	734	805	676	621
YTD Hold Satisfied	809	1,551	2,318	3,118	3,881	4,684	5,363	6,135	6,869	7,674	8,350	8,971
PAC Logins	869	758	901	826	840	837	754	806	710	886	799	744
YTD PAC Logins	869	1,627	2,528	3,354	4,194	5,031	5,785	6,591	7,301	8,187	8,986	9,730
New Cardholders	39	26	32	29	26	52	32	34	25	21	22	14
YTD New Cardholders	39	65	97	126	152	204	236	270	295	316	338	352

Library
Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2018												
Early Literacy Station Users	101	114	134	105	112	126	103	130	114	128	96	
YTD Early Literacy Station Users	101	215	349	454	566	692	795	925	1,039	1,167	1,263	
Users	231	245	235	241	237	256	240	259	284*	253	266	
YTD Users	231	476	711	952	1,189	1,445	1,685	1,944	2,228	2,481	2,747	
Device Checkout	0	0	1	1	4	6	2	5	2	1	0	
YTD Device Checkout	0	0	1	3	7	13	15	20	22	23	23	
2017												
Early Literacy Station Users	95	86	96	93	109	105	123	128	103	110	97	84
YTD Early Literacy Station Users	95	181	277	370	479	584	707	835	938	1,048	1,145	1,229
Users	314	293	301	271	308	224	241	365	334	237	221	264
YTD Users	314	607	908	1,179	1,487	1,711	1,952	2,317	2,651	2,888	3,109	3,373
Device Checkout	0	0	0	0	2	3	0	4	2	0	0	0
YTD Device Checkout	0	0	0	0	2	5	5	9	11	11	11	11

*began using computer software to track public computer use

Library
Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2018												
Color Print Services	28	32	37	34	16	347	23	28	5	9	8	
YTD Color Print Services	28	60	97	131	147	494	517	545	550	559	567	
Copy/Print Services	929	1,420	1,412	2,029	1,389	1,206	1,374	1,670	1,509	1,578	1,433	
YTD Copy/Print Services	929	2,349	3,761	5,790	7,179	8,385	9,759	11,429	12,938	14,516	15,949	
Fax Services	90	71	74	142	94	68	75	128	100	93	77	
YTD Fax Services	90	161	235	377	471	539	614	742	842	935	1,012	
Notary Services	2	1	2	1	3	8	7	7	3	5	9	
YTD Notary Services	2	3	5	6	9	17	24	31	34	39	48	
Reference Transactions	221	248	346	275	213	273	352	379	239	329	220	
YTD Reference Transactions	221	469	815	1,090	1,303	1,576	1,928	2,307	2,546	2,875	3,095	
Scanning Services	20	14	39	41	15	17	15	65	83	59	24	
YTD Scanning Services	20	34	73	114	129	146	161	226	309	368	392	
Staff Supervised Volunteer Hours	35	33	27	14	9	38	21	5	19	37	12	
YTD Staff Supervised Volunteer Hours	35	68	95	109	118	156	177	182	201	238	250	
Test Proctor	0	0	0	0	0	1	1	1	0	0	0	
YTD Test Proctor	0	0	0	0	0	1	2	3	3	3	3	
2017												
Color Print Services	53	31	24	20	110	40	59	49	14	21	56	36
YTD Color Print Services	53	84	108	128	238	278	337	386	400	421	477	513
Copy/Print Services	1,205	1,336	1,373	1,211	1,696	1,429	1,677	1,627	1,730	1,453	1,411	1,798
YTD Copy/Print Services	1,205	2,541	3,914	5,125	6,821	8,250	9,927	11,554	13,284	14,737	16,148	17,946
Fax Services	38	35	39	51	87	78	55	72	103	108	69	77
YTD Fax Services	38	73	112	163	250	328	383	455	558	666	735	812
Notary Services	9	0	10	17	5	10	4	6	5	10	0	0
YTD Notary Services	9	9	19	36	41	51	55	61	66	76	76	76
Reference Transactions	189	188	235	241	204	224	241	291	240	195	122	179
YTD Reference Transactions	189	377	612	853	1,057	1,281	1,522	1,813	2,053	2,248	2,370	2,549
Scanning Services	18	14	15	28	18	22	10	21	24	23	25	33
YTD Scanning Services	18	32	47	75	93	115	125	146	170	193	218	251
Staff Supervised Volunteer Hours	46	53	45	68	17	13	11	21	21	34	13	2
YTD Staff Supervised Volunteer Hours	46	99	144	212	229	242	253	274	295	329	342	344
Test Proctor	0	0	0	0	0	1	1	0	2	3	0	3
YTD Test Proctor	0	0	0	0	0	1	2	2	4	7	7	10

Library
Programs and Meetings

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2018												
Book Club		8	10	9	9	10	9	8	14	13	10	
Community Story Time		51	57	56		131	102		55	64	47	
Craft Fridays						104	8					
Fall Festival Crafts									145			
Japanese language Study Group											1	
Kids Book Club/Tween STEM Club	3	16	14	7						8	7	
Kindergarten Story Time		111	226	187	40				164	166	167	
LEGO® Club						72			3	13	5	
Meeting Room Use		7		7	7	11	5		12	15	27	
Nonfiction Book Club			1	1	1	2	2	2	3	3	2	
Painting Class												
Summer Reading Club Parties						100	30					
Summer Reading Club Programs						169	86					
Technology Instruction Session	1	5	3	3	3	3	3	3	2	2	0	
Theater Performance by YAG		34										
Trick or Trick and Craft										50		
After School Tutor Group									5			
Total Monthly Program Attendance	4	232	329	263	53	591	240	13	391	319	239	
Number of Juvenile Programs	1	8	9	8	1	19	12	0	10	9	9	
Number of Young Adult Programs		0	0	0	0	0	0	0	0	0	0	
Number of Adult Programs	1	2	5	2	2	2	2	2	2	2	2	
Number of Non-library Meeting Room Events		1		1	1	1	1	1	2	2	2	

Library
Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2018												
Visits	2,170	2,183	2,584	2,384	2,358	n/a	2,963	2,500	2,711	2,920	2,281	
YTD Visits	2,170	4,353	6,937	9,321	11,679	11,679	14,642	17,142	19,853	22,773	25,054	
2017												
Visits	2,431	2,526	2,616	2,553	2,381	3,078	2,659	2,617	2,491	2,827	2,244	2,307
YTD Visits	2,431	4,957	7,573	10,126	12,507	15,585	18,244	20,861	23,352	26,179	28,423	30,730

Farmington Public Library
Board Meeting
November 13, 2018
6:00 p.m.

Call to Order: Meeting called to order by President Hummel at 6:03 p.m. Members present: Anita Sampley, Betty Hummel, Jill Simpson, Linda Morrow, LaDeana Mullinix, Nadine Sewak, and Librarian, Rachel Sawyer.

Approval of September 11, 2018 Board Minutes: Jill made the motion to approve the September minutes and Linda seconded it. The motion passed.

Miscellaneous Discussion:

Efforts to maximize community involvement discussed. Board members would like to see a series of public input meetings after a timeline is set for expansion. Another survey would yield names of those interested in being up a part of the process.

Director's 3rd Quarter Report:

HIPPY group met here in September. They use our children's room on a quarterly basis to hold meetings with parents and children.

Met with city staff on September 21 to discuss purchase order and time sheet procedures.

Attended a city strategic planning presentation with consultants who presented findings from multiple public and city led input sessions held throughout the spring and summer. They reported public comments on library expansion and emphasized need to add meeting spaces, outdoor spaces, amphitheater and the expansion of library services. Consultants also gathered contact information from residents interested in becoming involved with library expansion discussions.

Another long-time library patron, Delta McAdoo, passed away and her friends and neighbors donated to the library in her name. Twelve books were purchased in her memory. In Memory donations for the year have purchased 37 books. All purchases have a book plate made for the item and letters are mailed to the donor and the family when materials are ready for circulation.

Met with the Mayor and City Business Manager to discuss budget. Council to vote on \$44,000 general fund transfer for library budget and \$200,000 general fund transfer for expansion at November 19 meeting. Budget includes a 3% COLA for full-time staff and the possibility of a 1.5% mid-year merit raise. Library Assistant starting pay is \$12 per hour. One of our 2019 goals is to have two part-time staff on Saturdays.

Ordered tax forms for the 2018 tax season and completed two E-Rate forms. One for 2017 reimbursements on Internet for \$449.35 (deposited 10/30/18) and another to confirm PG Telco Internet services start date for 2018.

Cardinal Crew's Tutor Group was featured in the Enterprise Leader in October. The high school group started offering tutoring for grades 3 – 9 at the library in September. We now have a few families coming every week to take advantage of this service.

Friends Fall Book Sale raised \$789.85. Friends voted at their October 1 meeting to purchase a popcorn machine and supplies not to exceed \$500 with the money raised from the book sale.

Jane Vest's memorial plaque is being engraved by Best Sports.

Kevin Kyger put in his two-week notice and his last day is November 16. He took a full-time job with the university.

Children's Librarian Report:

September kicked off the Children's Department Fall 2018 schedule. We had a full lineup of activities for a wide variety of ages. In addition to the programs we were already doing in the Spring of 2018 such as Little Cardinal's Story Time, Readers and Dreamers Book Club, and the Kindergarten Story Time, we also added a once a month LEGO Club for ages 0-12 and redesigned the book club to include more STEAM (Science, Technology, Engineering, Art, and Math) programming. September and October was very busy with programming, outreach, and planning.

Displays

- New Books
- Back To School
- Books by Grade Level
- Fall
- Halloween

Made an Instagram Account for the Library

- #farmingtonpubliclibraryar

Provided crafts and supervision of crafts inside the library at the Farmington City Fall Festival

- Leaf People Puppets
- Paper Daffodils
- Coloring Sheets

Outreach to Happy Days Daycare

- Daycare was talking about Community Helpers for the month so I read a book about librarians and talked about public libraries and then read books about animals.

Joy attended ArLA conference in September.

Financial and Statistics Reports: Board reviewed statistics and financial reports. Board made note of the number of prints and copies done every month and requested Rachel review the fee amount of \$.10 per page.

Staff Evaluations: Board reviewed staff evaluations.

Policy and Procedures Manual: Collection Development Policy reviewed and reconsideration of material process discussed. Linda made the motion to approve the Policy and Procedures Manual with the addition of the submission and review procedure to the Reconsideration of Material Request Form and Jill seconded it. The motion passed.

2019 Budget: LaDeana made the motion to approve the 2019 Budget and Anita seconded it. The motion passed.

	2018 - Budget	2018 - Actual (Jan-Oct)	2019 - Budget
Donations			
Fines/Lost Items	\$4,000	\$5,086.74	\$4,000
Grants			
Interest		\$179.68	
Miscellaneous		\$2,334.28	
Transfer from General Fund	\$30,000	\$30,000.00	\$44,000
Washington County	\$170,977	\$144,810.00	\$175,047
Total Revenue	\$204,977	\$182,410.70	\$223,047
Advertising	\$500	\$0.00	\$1,000
Books and Media	\$32,000	\$26,240.76	\$32,000
Building Maint & Cleaning	\$6,000	\$5,432.06	\$3,700
Computer and Tech Equip			\$4,000
Computer Software			\$4,000
Insurances	\$2,500		\$0
Mat. And Supplies	\$12,277	\$13,473.05	\$10,147
Miscellaneous	\$500	\$0.00	\$500
New Equipment	\$2,000	\$1,888.99	\$3,000
Payroll	\$138,000	\$108,876.44	\$152,000
Postage	\$300	\$50.00	\$300
Program Services	\$2,500	\$700.00	\$1,500
Program Supplies			\$2,500
Professional Services	\$5,000	\$4,055.00	\$5,000
Travel and Training	\$1,000	\$525.00	\$1,000
Utilities	\$2,400	\$1,745.30	\$2,400
Total Expenses	\$204,977	\$162,986.60	\$223,047

Expense

Description

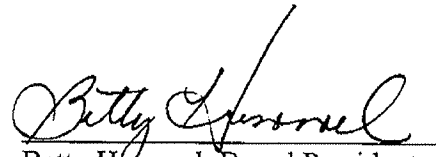
Budgeted 2019

Advertising	Email marketing	\$700
Advertising	Job Posting	<u>\$300</u>
Total Advertising		\$1,000
Books and Media	Audiovisual	\$6,000
Books and Media	Children's	\$12,000
Books and Media	Large Print	\$2,000
Books and Media	Adult and Young Adult	<u>\$12,000</u>
Total Books and Media		\$32,000
Building Maint. And Cleaning	Carpet Cleaning	\$300
Building Maint. And Cleaning	Landscaping and Irrigation	\$3,200
Building Maint. And Cleaning	Window Cleaning	<u>\$200</u>
Total Building Maint. And Cleaning		\$3,700
Computer and Tech Equipment	Replace staff PC	\$800
Computer and Tech Equipment	Replace and add patron PC	\$1,900
Computer and Tech Equipment	Add iPad in Children's Dept.	\$500
Computer and Tech Equipment	Miscellaneous hardware	<u>\$800</u>
Total Computer and Tech Equipment		\$4,000
Computer Software Expense	Envisionware	\$1,800
Computer Software Expense	Faronics	\$800
Computer Software Expense	Internet Filter	\$500
Computer Software Expense	Miscellaneous productivity software	\$200
Computer Software Expense	Reading Program Software	<u>\$700</u>
Total Computer Software Expense		\$4,000
Materials and Supplies	Printing and Printer Leases	\$4,000
Materials and Supplies	Books and media processing supplies	\$1,500
Materials and Supplies	Office and facilities supplies	\$4,000
Materials and Supplies	Miscellaneous materials	<u>\$647</u>
Total Materials and Supplies		\$10,147
Total Miscellaneous		\$500
New Equipment	Children's audio book shelving	\$1,500
New Equipment	Book return	<u>\$1,500</u>
Total New Equipment		\$3,000
Total Payroll		\$152,000
Total Postage		\$300
Program Services	Spring art classes	\$500
Program Services	Summer Reading Club Performers	<u>\$1,000</u>
Total Program Services		\$1,500

Total Program Supplies	Storytime, Summer Reading, and STEM Clubs	\$2,500
Total Professional Services		\$5,000
Travel and Training	Classes, workshops	\$500
Travel and Training	Professional memberships	<u>\$500</u>
Total Travel and Training		\$1,000
Utilities	ISP and Telephone	<u>\$2,400</u>
Total Utilities		\$2,400
Total Budgeted for 2019		\$223,047

Next meeting scheduled for March 12, 2019.

Adjournment: Meeting adjourned at 7:08 p.m.


Betty Hemmel, Board President

**Planning Commission Minutes
October 22, 2018**

1. **ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

PRESENT

Robert Mann, Chair
Judy Horne
Howard Carter
Chad Ball
Bobby Wilson
Toni Lindsey
Jay Moore
Gerry Harris

ABSENT

None

City Employees Present: Melissa McCarville, City Business Manager; Steve Tennant, City Attorney; Rick Bramall, City Inspector

2. **Approval of Minutes:** September 24, 2018 Minutes were approved as written.

3. **Comments from Citizens:** No comments from Citizens.

Public Hearing:

4A. Variance Request of lot size from 2 acres to 1.46 acres for property at southwest corner of intersection of Clyde Carnes Road and Giles Road; owned by Eagle Holdings, LLC presented by Keith Marrs

Keith Marrs was present to discuss the request. He opened comments asking for a variance to decrease the size of lots because many home buyers no longer wish to have the larger 2 acre lots to maintain.

Public Comment: None

Comments from the City: Melissa stated that there was a 2 acre minimum for lot split therefore he needed a variance to do less than the minimum. Steve Tennant explained that his name was on the documentation because he did the transaction for the Carnes Trust. Rick Bramall stated that this will have two to three houses built on this property. Jay Moore asked Keith Marrs about the drive way entrances for each lot. Keith stated that the property owner would be able to determine where their entrance was going to be. He also stated that utility access is on the North side of Clyde Carnes Road. The property in question is on the south side of Clyde Carnes.

Robert Mann called the question to approve the rezone request from A-1 to R-1. Upon roll call, the ayes were: Howard Carter, Jay Moore, Toni Lindsey, Bobby Wilson, Judy Horne, Gerry Harris and Chad Ball. Motion passed unanimously.

5. **Adjournment:** Having no further business, meeting was adjourned.



Judy Horne - Secretary



Robert Mann - Chair